

Compensation and Benefits Survey FAQs

My firm has multiple locations. Do I need to manually enter every location?

You do have the option to upload your location information by using an **Excel** template.

What positions are included in the reports?

For full position descriptions listed in the 2025 Compensation and Benefits Survey, please click <u>here</u>. For Large Firm Key Staff position descriptions, click <u>here</u>.

What questions are included in the surveys?

To see all of the questions included in the 2025 Compensation and Benefits Survey, please click <u>here</u>. For Large Firm Key Staff questions, click <u>here</u>.

What is the data effective date for the reports?

Data collected is from the prior calendar year.

Where can I purchase the survey?

The surveys will be available for purchase after participation closes. ALA will send out communication when presale is available.

How much does the survey cost?

Pricing for the survey depends on whether your firm was a participant that year and whether there is an ALA member in your firm. Further, there are no discount codes to receive member or participant rate. Logging into a member account or providing a member ID number on the order form will automatically give you the member rate. Likewise, entering the correct participant email will get you the participant rate.

I'm a nonmember, but there is a member in my firm. Can I still get the member rate?

Yes! You will be asked whether there is an ALA member in your firm on the order form. ALA cannot provide you with someone else's membership number. Please reach out to that member directly to obtain that information.



How long until I receive the report(s) after purchasing them?

If you purchase the report(s) via credit card, they will be emailed to you directly after purchase. Please allow 20 minutes from the time of purchase for the email to show up. If you do not receive the email, check your spam folder. If you still cannot locate it, please email <u>compsurvey@alanet.org</u> to receive the reports. If you order the report(s) via check, please allow two weeks for fulfillment. When the check is received and processed, you will be emailed a copy of the report(s).

How do I purchase a local chapter survey?

ALA headquarters does not track the sale or distribution of local chapter reports. Please contact the chapter directly for fulfillment.

Questions regarding the Large Firm Key Staff Survey.

If your firm has 100 or more attorneys, first complete the compensation and benefits survey before completing the Large Firm Key Staff Survey.